

## **PW PAC Fund Allocation Guidelines**

### **PAC receives funds from two sources:**

- (1) Provincial Government Gaming Funds, calculated as a set amount per enrolled student. Usage of these funds must follow strict regulations and cannot be spent on curriculum teaching items such as textbooks, classroom equipment, teaching aids etc.
- (2) Direct donations from parents. There are no restrictions on usage of these funds.

The PAC Finance Committee's objective is to support PW school administration, teachers, students and parents toward achieving the PW Mission by following the funding guidelines below.

### **PAC will consider the following type of requests, in order of preference:**

- (1) Out of classroom learning activities

Requests that promote or supplement curriculum in an outside of classroom setting; examples are Science Fair, math contest, field trips such as attendance to Bard on the Beach or symphony, UBC Triumph Centre. Both Gaming and Direct Donations are available for allocation to these requests.

- (2) Extra-curricular activities

Requests that will enhance the school environment and experience by building a strong PW community. Examples include grade wide camping trip, team sports, clubs, library / learning commons, school wide community events (for students and parents, together or separately) such as PAC parents education. Both Gaming and Direct Donations are available for allocation to these requests.

- (3) In class learning support

Requests that will support in class learning. Examples include classroom equipment, supplies, in class speakers and workshop. Funding of these requests will be limited to direct donations received by PAC.

- (4) Other special projects / initiatives

Requests that will benefit a large number of students or the PW community as a whole that may be brought forth from time to time.

On Jan 7, 2016, at 1:37 AM, Hilary Feldman <[hilaryfeldman@yahoo.ca](mailto:hilaryfeldman@yahoo.ca)> wrote:

Hi Annie,

We were going to work on the guidelines together .... and I apologize for neglecting to send you my draft. Here are some ideas, so we can bring something to the meeting tomorrow evening.

### **PAC FUNDING REQUEST GUIDELINES**

#### **1. Extracurricular activities**

PAC receives gaming funds from the provincial government, calculated as a set amount per enrolled student. There are very strict regulations about the allocation of these funds - they cannot be spent on anything considered as curriculum-related (this includes in-class materials such as textbooks, teaching aids, etc.).

#### **2. Items or activities that benefit a large number of students or the PW community as a whole**

Both gaming funds and parent donations are intended to enhance the school environment and experience. Examples of potentially eligible requests include team or intramural sports, clubs, drama, music, library/learning commons, community events, and other shared resources used by many students.

#### **3. New initiatives**

Smaller groups such as clubs or specialized events can also request funds. Allocation will depend on need and scope of effect (e.g. a club with 10 students should expect to receive less than one with 50).

#### **4. Classroom supplies**

Donated funds can be used in any way that would benefit the school as a whole. This might include specialized equipment, supplies, speakers and workshops, and so on. No gaming funds can be used to support these particular requests.

All requests for funding will be considered using these general guidelines. PAC is keen to help enrich the school for all students, so we encourage submissions. Please keep in mind the large number of requests we receive and our limited funds. While we would love to approve everything, it is not always possible, even with very deserving requests.

**From:** Annie Wang <[2015pwpactreasurer@gmail.com](mailto:2015pwpactreasurer@gmail.com)>

**Date:** December 8, 2015 at 4:02:13 PM PST

PW MISSION STATEMENT:

The mission of Prince of Wales Secondary School is to provide a safe, supportive learning environment within a diverse school community. This community will foster self-esteem, cooperation, and mutual respect and will allow students and staff to pursue self-discovery and excellence. **The human and physical resources of the school will support the intellectual, aesthetic, social, physical, and emotional growth of all students so that they may become lifelong learners and worthwhile contributors to the larger community.**

**PAC FUND USAGE GUIDELINES:**

PAC funding is intended to benefit students by enhancing their extracurricular opportunities, including for example:

- Student publications: newsletters, yearbooks;
- Student competitions: writing, debating, chess, music;
- Student computers: software, hardware, accessories;
- Student societies: drama club, student society;
- Student ceremonies: graduation, dry grad;
- Student conferences or educational field trips within BC;
- Uniforms and equipment for extracurricular activities;
- Sports or playground equipment;
- Awards and trophies;
- Scholarships and bursaries for post secondary education (paid directly to students);
- Capital acquisitions directly benefiting students, such as playground equipment;
- Student transportation and travel within BC; and
- With prior branch approval, student transportation and travel outside BC, where the student group:
  - Is representing its school as a result of merit achieved through organized competition;
  - Is competing in a sport that involves cross border travel;
  - Has been selected because of its level of creative achievement or success; or
  - Is entered in a recognized competition in which there is a formal evaluation or adjudication process.

[Note: out of province field trip(s) are not eligible uses of PAC funds.] Grant funds to PACs and parent organizations may be accumulated for up to three years without prior approval from the branch.