

## Prince of Wales Secondary School PAC Annual General Report

### **PAC Chair Report - Cherry Doo**

It's my pleasure to provide you with the annual report for our 2019/2020 school year.

I hope all parents and your children are currently safe and actively practicing social distant measures. Due to the global pandemic, this has been an extremely difficult and challenging end to your year. It has been quite tough for PAC. Due to COVID 19, the AGM meeting on May 25 was cancelled. Instead, we have a report for the entire 2019/20 school year. With that said, I am sure, like me, many of you wish that we were meeting in person and making those important connections with the PAC, Principal and Teachers. I hope that things will return back to normal as soon as possible and will be able to have a PAC meeting in the coming September.

Thank you to our principal, Ms. Haveman for running the school so efficiently especially during the global pandemic. Also, thank you to Mr. Yuill, our teacher's representative, for providing information to the parents in every PAC meeting. Finally, I would like to thank all the teachers, staff and the Student Council of PW. Our kids wouldn't have been able to finish the rest of the year without the help of principal, teachers and all the other staff of PW. Your guidance and expertise are truly appreciated.

Thank you to all our parent's continued support of our amazing organization.

Cherry Doo

### **Principal's Report - Ms. Haveman**

Before the report, I would just like to say "Thank You" to PAC, in particular, the executive. Your ongoing support is appreciated, and we are grateful for all that you do.

This year has been a whirlwind of a year, and while we started the year with all our students in the building, we end the year with a much different picture. This report highlights some of the events of the year.

#### **September:**

- Student events: Grade assemblies with focused messaging about kindness, self-care, the school code of conduct (REACH), and taking responsibility for one's actions; Terry Fox run involving full school participation – sponsored by the Leadership classes; and Orange Shirt day.
- Parent events: Parent Walk About and ELL Parent Information night, PAC meeting
- Pro-D focus: Working with teachers as we transitioned to proficiency scale reporting for all gr. 8 classes.

#### **October:**

- Student events: Grade 8 Camp – a successful orientation/welcome event for our Gr. 8 students. Fall sports teams begin their season. Back to School Blast & Halloween Dance: organized and run by the student council.
- Parent Events: Mini Information night, Gr. 12 Parent information night.
- Pro-D focus: staff attending various professional association activities

#### **November:**

- Student events: Gr. 9 "Take Your Kid to Work Day", Remembrance Day assemblies led by the Leadership classes, Krystle Dos Santos presentation, and Fine Arts Night.
- Parent Events: Fine Arts Night and Gr. 7 Parent Information night, PAC meeting

#### **December:**

- Student events: Gr. 10 Career Fair, Music concerts, Student Council Winter Week lunch time activities.
- Parent events: Mini Winter Supper, Music concert, PAC Christmas Social
- Term 1 Report Cards and Winter Break

#### **January:**

- Student events: Science Week – lunch and learns sponsored by Science Department, Gr. 9 Grouse Mountain adventure, Mini Science Fair, Poetry in Voice sponsored by English Department.
- Parent events: Parent/Teacher Interviews, Course Planning night, Mini Science Fair
- Staff/PAC events: Teacher Appreciation Lunch
- COVID-19 begins to appear in BC

#### **February:**

- Student events: Math/Science Contests, Pink Shirt Day, Little Shop of Horrors runs during last week of the month.

#### **March:**

- Student/Parent event: Spring Music Concerts
- Term 2 Report Cards and Spring Break
- March 16th: In-class instruction suspended for all schools in BC

## *April – June*

As Spring break ended, the PW community had to begin to deal with the fact that we would not be returning to the building. Additionally, we would be moving to a new online Teams Classroom platform for working with students. The staff focused on a measured and thoughtful move to this platform. This included on-going and day-to-day communication with the community. Staff worked diligently to move student to this platform and navigate this in a way that supported the mental well-being of all students. Together, we navigated this world as we clarified expectations, assessment procedures, supported technology needs and adjusted to the idea that this was our new norm. Staff also work behind the scenes to revision what a “Graduation” Ceremony might look like for this year’s grads. We also began to wonder if and when school would begin again. On May 7th, it was announced that schools would reopen on June 1st. The remaining three weeks of May have been spent planning for the safe return of students to our site. We look forward to seeing students back in the building on June 1<sup>st</sup>.

Thank you, Angie Haveman

### **Teacher’s Report - Mr. Yuill**

The 2019-2020 school year has definitely been a very interesting and challenging time for teachers and their students.

Up until news started to come out about the Covid-19 outbreak the year went by quite normally. The year started. Teachers taught. Students learned. Clubs were run. Teams competed in their respective sports. Extracurricular events happened. PAC meetings happened. As always.

Unfortunately, as news came out that Covid-19 was spreading throughout the world, with devastating consequences in some countries and regions, how the school year would end became less and less clear. The February PAC meeting was cancelled due to concerns about the virus. As we went into the Spring Break it was assumed that we would resume classes on Monday, March 30. During the Spring Break, however, news came out that, in-school learning would be suspended until further notice, and that courses would now resume online. Moving to online learning proved to be quite a challenge. Fortunately, a number of teachers and departments already had experience with online learning and Microsoft Teams, the software used for online classes at PW and throughout the Vancouver School District. The transition to online learning has not been a fast or easy one. But PW teachers have worked diligently and put in long hours to make online learning work as effectively as possible. One UBC Education Faculty member mentioned to me that PW teachers were handling online instruction very well compared to other schools in Vancouver and in other districts.

PW teachers are preparing to head back to school for face-to-face sessions with reduced numbers of students, to offer extra support that goes along with online learning. This will continue until the end of June. We will very much miss attending the now-cancelled 2020 Grad Ceremony at the Chan Centre in June. A video-based virtual grad ceremony featuring PW grads has been put together. Fortunately, teachers did contribute individual to a composite photo with a message to grads, along with video clips congratulating grads.

It remains to be seen how the 2020-2021 school year will go. PW teachers have learned a lot about online instruction and learning in a very short time, and this experience will help us should any further online instruction be necessary.

I would like to thank Cherry Doo, PAC Chair for running PAC meetings so effectively. I would also like to mention that it was a pleasure to make regular presentations to PAC with Ms. Haveman, our Principal, who gave consistently well-spoken, informative reports; representatives from Student Council, who did a splendid job of informing parents of student events and initiatives; and to other members of the PAC executive who worked hard to keep PW parents informed about PAC business. I would also like to thank PAC for making me feel welcome at meetings. I hope to continue the role of Teachers’ PAC Rep in future, and look forward to attending meetings when they resume.

Craig Yuill

### **Student’s Council Report – Derick, Fiona**

Though cut short by unfortunate circumstances, we -the student council- would like to believe that we made the best out of the 2019-2020 school year. We started the year off by combining Clubs Day and the Back to School Blast and achieved rewarding results. We were able to attract more students to sign up for clubs whilst waiting in line for a chance to play on the infamous “Eliminator” inflatable. The Halloween dance was another one of our successes this year with over 200 tickets sold. Students screamed their way through the haunted house, danced all night, and brought home memories from our photo booth. In a strong demonstration of school spirit, we had a large turnout at our Winter Week events. The most popular activities include the lighting of the Christmas tree, Ugly Sweater Day, and Holiday Candy Grams- all of which highlighted our ongoing winter food drive for the Vancouver Food Bank dubbed “The Canley Cup”. Though we are unable to follow through with some of our Summer-themed events, we are still hoping to end this school year on a high note with virtual student council elections. We hope to make up for what the students of Prince of Wales missed out on this third term with an extra special start to the 2020-2021 school year. We can’t see what next year has in store for us!

Thanks, Fiona Chang

**PAC Business – Cherry**

In 2019/20 we have 8 PAC executives

- President: Cherry Doo
- Vice-President: Wenhua Lee
- Treasurer: Linda Li , Karen Li (stepped down with personal reason)
- Secretary: Grace Guo, Grace Yu (stepped down with personal reason)
- Digital Communications: Elke Porter
- DPAC Rep – Tom

**Seeking volunteers for executive members 2020/2021!!!**

**PAC NEWS: New Executives voted 21<sup>st</sup> Sept 2020 (First PAC meeting)**

1. President: Do you have the passion for excellence and time?
2. Vice-President: Are you available to support the president?
3. Treasurer: Do you know accounting and budgeting?
4. Secretary: Can you take minutes and arrange for translations?
5. Digital Communications: Do you know WordPress and Mailchimp?
6. Member-at-Large: Can you be there to volunteer at events?
7. Activity Coordinator – MC Fair: – This is held around “Lunar New Year” and involves event planning skills
8. DPAC Rep – attends the DPAC Meetings on behalf of PW

If you have any questions about joining the PAC 2020/2021, please let us know! The Handbook for Parent Advisor Councils (PAC) from the Vancouver School Board (VSB) can be seen here:

[https://www.vsb.bc.ca/ layouts/vsbwww/arch/default/files/DPAC/HandbookforPACS.pdf](https://www.vsb.bc.ca/layouts/vsbwww/arch/default/files/DPAC/HandbookforPACS.pdf)

**Thanks to everyone for your great support. Special recognitions to these parents and team:**

Parents made extraordinary contributions to our school community with fund, food, material, expertise, time.

- Direct appeal fund
- Fundraising (support bake sales)
- Food (donate food for staff appreciation lunch, bake sale and meetings)
- Time (our parents are always happy to engage in all our activities)

**2020/21 Calendar – key dates – Cherry**

2020/21									
Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
21/9/2020 PAC general meeting		2/11/2020 PAC general meeting		22/1/2021 Staff Appreciation Lunch (Tentative date)	22/2/2021 PAC general meeting			25/5/2021 PAC AGM	
Parent Walkabout (Bake sale)			7/12/2020 PAC Xmas Social			Music Concert (Bake sale)	Music Tour	PAC Social	Music Concert (Bake sale)
			Music Concert (Bake sale)		Band Performance (in our feeder schools)				
Call for Direct Appeal Fund					12/2/2021				
pending Parents Talk (oct/nov 2020)					Chinese New Year				

**Treasurer’s Report – Cherry, Karen**

Thank you all the PW parents. We have around \$11k donation this year for other extra teacher’s requests.

Please read the 2019/20 financial report as shown here for details.

**Statement of Receipts and Disbursements  
for the 2019-2020 School Year**

Cash Balance (Chequing, Gaming and PAC) 1 September 2019 \$ 32,544.56

**Receipts:**

British Columbia Gaming Grant	\$ 19,540.00	
Parent Walkabout donation	\$ 102.00	
Direct Appeal Sep2019	\$ 5,750.00	
Direct Appeal Oct2019	\$ 1,975.00	
Direct Appeal Nov2019	\$ 1,685.00	
Direct Appeal Dec2019	\$ 2,100.00	
Donation	\$ 550.00	
IBM community grant	\$ 3,000.00	
		\$ 34,702.00
		<b>\$ 67,246.56</b>

<b>Disbursements:</b>	<b>Budget</b>	<b>(Disbursed)</b>	<b>Budget less Disbursed</b>
BCCPAC	\$ 75.00	\$ (75.00)	\$ -
Staff appreciation	\$ 1,500.00	\$ (1,508.69)	\$ (8.69)
Parent education	\$ 400.00	\$ (260.69)	\$ 139.31
PAC expenses (+ fund raising from parent walkabout)	\$ 400.00	\$ (421.16)	\$ (21.16)
Lunar New Year/MC Fair	\$ 800.00		\$ 800.00
Dry Grad	\$ 2,000.00		\$ 2,000.00
Spirit awards	\$ 1,000.00		\$ 1,000.00
Bank charges	\$ 50.00	\$ (2.50)	\$ 47.50
Music Department	\$ 5,000.00		\$ 5,000.00
Library	\$ 1,500.00	\$ (392.65)	\$ 1,107.35
Athletics	\$ 1,000.00	\$ (537.75)	\$ 462.25
Athletics (2018/19 balance \$483.34)	\$ 1,583.34	\$ (1,100.00)	\$ 483.34
Fine Art	\$ 3,000.00	\$ (2,903.38)	\$ 96.62
Counselling	\$ 1,000.00	\$ (806.25)	\$ 193.75
Clubs	\$ 500.00		\$ 500.00
Leadership	\$ 2,500.00	\$ (370.00)	\$ 2,130.00
Leadership	\$ 2,000.00		\$ 2,000.00
Social Studies	\$ 300.00		\$ 300.00
Social Studies	\$ 1,045.00	\$ (200.00)	\$ 845.00
Science	\$ 750.00	\$ (701.41)	\$ 48.59
Science	\$ 100.00		\$ 100.00
Trek	\$ 200.00	\$ (200.00)	\$ -
Maths contest	\$ 500.00	\$ (500.00)	\$ -
	<b>\$ 27,203.34</b>	<b>\$ (9,979.48)</b>	<b>\$ 17,223.86</b>

Balance of Funds in Account \$ 67,246.56

**Net Funds available for use** **\$ 57,267.08**

**2020/21 Financial budget will release in our next PAC meeting (21<sup>st</sup> Sept 2020)**

Proposal - upgrade the technology in the auditorium (*amps, speakers, wiring, lighting board, tech board, projector etc.*) \$17000

Financial budget Support teacher additional teacher requests through an application process that will be circulated in Sep. due to COVID -19 crisis at this time.

**Music Department- Cherry**

Music club performed successfully on 3<sup>rd</sup> Dec,2019 at Oakridge mall's Snow and Mistletoe Cultural Showcase. Music Whistler Tour canceled due to the COVID 19 restrictions.

## **DPAC 2020 report – Tom**

### *DPAC representatives 2019-2020 Report*

School year 2019-2020 is going to be an unprecedented times. On March 17, 2020, under the direction of the Provincial Health Officer, all schools in-class instruction was suspended. On May 19, the District were planning to implement a gradual return to in-class instruction on a part-time basis beginning June 1. The remaining of the school year still full of uncertainties. As the DPAC representative, I will stay tuned in for updates and development of news in school district 39.

### *DPAC representatives*

The roles, duties and responsibilities of DPAC representatives:

1. Act as a liaison between the PAC and DPAC by attending DPAC meetings
2. Communicate and obtain information to and from PAC
3. Bring forward issues that may be common to more than one school

### *DPAC Events School year 2019-2020*

#### *September 26, 2019*

DPAC participated in PAC meetings and will participate in the Facilities Planning Meeting. Presentation: Suzanne Hoffman, VSB Superintendent, Topic: Student Success - Defining student Success.

#### *October 24, 2019*

DPAC Update - Food meeting (still embargoed), QEA closure discussion. Presentation: PAC 101

<https://static1.squarespace.com/static/56baeb4337013bc5ec5fd5d5/t/5bae4c2fe4966b7a205f0441/1538149425308/2018-PAC%2BTreasury-101+v1.pdf>

#### *November 28, 2019*

DPAC doesn't have a position re: sibling priority for the EMB, will bring to executive meeting Dec 12. Presentation: Sustainability: Education and Edu-Action

[https://drive.google.com/file/d/1Qv9ISmxwZq2eAfJfz\\_aBaPZH0XyhgIUS/view](https://drive.google.com/file/d/1Qv9ISmxwZq2eAfJfz_aBaPZH0XyhgIUS/view)

#### *January 23, 2020*

Motion passed at January 9 DPAC Executive Meeting: DPAC encourages the VSB to consider participating in future pilot stages of the Seamless Day school age childcare project currently being run as a demonstration in SD 53, and to advise the Ministry of Education in its willingness to do so.

#### *February 27, 2020*

Facilities survey - provide feedback to the DPAC regarding the survey. Presentation: Reporting Student Bullying & Harassment: An Action Plan for Parents

#### *April 9, 2020*

Online meeting via Zoom

DPAC Town Hall meeting with VSB's

Town Hall with Suzanne Hoffman, Superintendent, and Carmen Cho, Board Vice Chair.

PAC/VSB Town Hall Questions: <https://drive.google.com/file/d/1Zp6FDFJ6c0RZ6n8KyF1yARDd7XB15u-V/view>. Question included "What is the VSB doing to ensure readiness in the event of a future pandemic or crisis?"

#### *April 23, 2020*

Zoom online - Presentation: VSB's Long Range Facilities Plan (LRFP)

#### *May 09, 2020*

Online- Question and answer session for parents and families, with VSB Board Chair Janet Fraser and Vice-Chair Carmen Cho.

#### *May 21, 2020*

Online meeting - Town Hall with Suzanne Hoffman, Superintendent, and Carmen Cho, Board Vice Chair.

**The next PAC meeting will be held on Monday, 21<sup>st</sup> September, 2020. At 7p.m**

Please send your feedback regarding PAC Business to [info@pwpac.ca](mailto:info@pwpac.ca)